



## Children's Department Re-entry Plan

To provide the safest environment that we can, we have devised the following plan for re-entry into our Children's Ministries at Tiffany Fellowship Church. As we begin the re-opening process, there will be a shared responsibility by our TFC Staff, Volunteers and Parents in adhering to this process to ensure the safest environment while also providing the class room experience that our Foundations Team has provided in the past. Our Kids Church classroom (K-5<sup>th</sup>) will open sooner than other classes due to their being able to understand social distancing. Our plan for re-entry is as follows:

### Check-in/Check-out Process

- We will continue to use a queuing line system that was in place prior to Covid-19 for both check-in and check-out processes.
- Check in process will no longer be self-check in. Our check in attendant will utilize our computer software to check in your family. Name tags will be handed to a parent who will place the name tags on their child(ren).
- No parents will be allowed past the check in desk (area). \*See Nursery section for exception.
- Please try to observe social distancing standards while waiting to be checked in (out).
- All children **must** be accompanied by an adult for check-in. Please keep your children with you until you are ready to have them checked in to their rooms.
- Coats, jackets, bags and toys will not be allowed past the check-in point. Parents please keep those items with you. \*See Nursery section for exception
- We understand that the check-in/out process may have longer wait times while these processes are in place. We appreciate your patience.
- Separation anxiety is normal and may be experienced for our younger children as we transition back to our classes. Be prepared for your child to sit with you if they are not ready to rejoin their classroom. We will continue to provide a Family Room close to the Main Auditorium.
- Check-in counters and stations will be cleaned and sanitized before and after each service.
- Hand sanitizer will be available on the check-in and nursery counters.
- If you or your child(ren) have been experiencing illness or do not feel well we ask that you please join us online.
- Check in times will start 20 minutes prior to adult service start time and end 15 minutes after adult service stop time (8:40am to 9:15am and 10:40am to 11:15am).
- ***NO CHILDREN WILL BE ADMITTED TO CLASSROOMS AFTER CHECK-IN HAS CLOSED FOR THAT SERVICE***





## Children's Department Re-entry Plan

### Kids Church (K-5<sup>th</sup>) : OPENING June 14<sup>TH</sup>

- After checking in, all children will be directed to the Kids Church restrooms to wash their hands with soap for a minimum of 20 seconds.
- All kids will be directed to seats after handwashing.
- All kids Church seats will be spaced to observe social distancing. Families will be allowed to sit together if requested by Parent
- All preservice games will be unavailable (i.e. PlayStation, basketball, air hockey, hula hoops, jump ropes and balls).
- Preservice activities will include a movie or short video.
- All in service games will be non-contact and group activities (i.e. Simon Says, Rock Paper Scissors, Superhero Battle).
- Drinking fountains will be unavailable inside the Children's Area during service times.
- Restrooms will be available on an emergency basis
- We will implement a snack time in our Elementary Services. We understand that our kids are social, and we want to provide them a time to safely talk and have community with each other. We will provide individually wrapped items in a designated area that allows for distancing.
- All surfaces will be cleaned and sanitized before and after all services. Please see cleaning section for specific information.
- Once kids are dropped off and in the Kids Church room, they will need to remain there for the duration of the service time. If you have a need to check out your child, please keep them with you for the remainder of the service time.
- Please have conversations with your children regarding Social Distancing prior to dropping them off. Enforcing distancing for our volunteers will be made easier if you have set the boundary as the Parent.
- Face masks will not be required but may be worn if that is your individual preference.
- All volunteers will remain in the same classroom for the duration of the class time.
- All coats, purses and personal toys will be prohibited in Kids Church at this time.
- No personal food or drinks will be allowed in Kids Church at this time.
- ***NO CHILDREN WILL BE ADMITTED TO CLASSROOMS AFTER CHECK-IN HAS CLOSED FOR THAT SERVICE.***





## Children's Department Re-entry Plan

### Kids Cove (preschool): OPENING June 21<sup>ST</sup>

- After checking in, all children will be directed to wash their hands with soap for a minimum of 20 seconds. Teachers will assist with this if needed.
- All kids will be directed to seats after handwashing.
- Toys will be separated by service times with fresh clean toys in place for each service.
- All coloring/craft supplies will be separated for individual child use. No sharing.
- All Kids Cove seats will be spaced to observe social distancing. Families will be allowed to sit together if requested by Parent
- All in service games will be non-contact and group activities (ie. Simon Says, Rock Paper Scissors, Superhero Battle).
- All surfaces will be cleaned and sanitized before and after all services. Please see cleaning section for specific information.
- Once kids are dropped off and, in the Kids Cove room, they will need to remain there for the duration of the service time. If you have a need to check out your child, please keep them with you for the remainder of the service time.
- Please have conversations with your children regarding Social Distancing prior to dropping them off. Enforcing distancing for our volunteers will be made easier if you have set the boundary as the Parent.
- Face masks will not be required but may be worn if that is your individual preference.
- All volunteers will remain in the same classroom for the duration of the class time.
- All coats, purses and personal toys will be prohibited in Kids Cove at this time.
- No personal food or drinks will be allowed in Kids Cove at this time.
- Snack time will consist of individually packaged snacks. All children will wash their hands with soap again before snack time.
- ***NO CHILDREN WILL BE ADMITTED TO CLASSROOMS AFTER CHECK-IN HAS CLOSED FOR THAT SERVICE***

\*All guidelines are subject to change as we respect our governing authorities.





## Children's Department Re-entry Plan

### Nursery Room: OPENING JUNE 21<sup>ST</sup>

- Drop off will happen at the Nursery Counter one child/family at a time
- We will not be accepting diaper bags, toys or coats at this time. We will provide a Ziplock bag for each child that you (Parents) may place a diaper, bottle or pacifier in while your child is with us.
- Parents will be asked to use a provided alcohol wipe to clean their child's shoes. A good amount of the time in this room is spent on the floor. We must take extra precautions to keep it safe.
- After checking in, all children will be directed to wash their hands with soap for a minimum of 20 seconds. Teachers will assist with this if needed.
- Toys will be separated by service times with fresh clean toys in place for each service.
- Snack time will consist of individually packaged snacks. All children will wash their hands with soap again before snack time.
- All surfaces will be cleaned and sanitized before and after all services. Please see cleaning section for specific information.
- All volunteers will remain in the same classroom for the duration of the class time.
- We will be discontinuing the use of the pager system for now. Please provide a cell phone number that can be texted if a need arises for your child.
- ***NO CHILDREN WILL BE ADMITTED TO CLASSROOMS AFTER CHECK-IN HAS CLOSED FOR THAT SERVICE***

### Cleaning

- All surfaces will be cleaned and sanitized prior to Sunday services.
- Each classroom will be sanitized using Sani-Spritz one step sanitizing spray between services.
- Clorox Anywhere spray will be used on surfaces and toys after the 11am service.
- Disinfectant wipes and hand sanitizer will be available in all rooms.
- Toys in Preschool and Nursery will be switched out for each service.
- Any toy that is placed into a child's mouth will be immediately placed into a wash cycle.
- We plan to reduce the quantity of toys in each room including removing all toy food items.

\*All guidelines are subject to change as we respect our governing authorities

